

**The Annual Quality Assurance Report (AQAR) of the IQAC
2012-13**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Thassim Beevi Abdul Kader College for Women

1.2 Address Line 1

No. 8/93 & 94, Pearl Matriculation School Road,
Kilakarai, Ramanathapuram Taluk

Address Line 2

Ramanathapuram District – 623517
Post Box No: 9

City/Town

Town, Kilakarai

State

Tamilnadu

Pin Code

623517

Institution e-mail address

principal@thassim.in

Contact Nos.

04567-241933/241934

Name of the Head of the Institution:

Dr S Sumayaa

Tel. No. with STD Code:

04567-241934/241933

Mobile:

9442617038

Name of the IQAC Co-ordinator:

Ms S Panbarasi Fathima

Mobile:

9489052386

IQAC e-mail address:

tbak.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) **14437**

1.4 Website address:

www.thassim.in

Web-link of the AQAR:

<http://thassim.in/wp-content/uploads/2017/11/AQAR-2012-13.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	76.25	Oct 01, 2002	Oct, 2007
2	2 nd Cycle	B	2.78	Dec 31, 2009	Dec 30, 2014
3	Reassessment for 2 nd Cycle	B	2.78	Mar 23, 2013	Mar 22, 2018

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

1.10.2002

1.7 AQAR for the year (for example 2010-11)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2011-12 submitted to NAAC on 05-01-2013

1.9 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

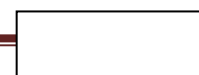
Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Autonomous & Minority Women's
Institution Affiliated to Alagappa
University, Karaikudi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University



University with Potential for Excellence	<input type="text"/>	UGC-CPE	
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input checked="" type="checkbox"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IOAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="1"/>		
2.4 No. of Management representatives	<input type="text" value="1"/>		
2.5 No. of Alumni	<input type="text" value="-"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="8"/>		
2.10 No. of IQAC meetings held	<input type="text" value="9"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="14"/>	Faculty <input type="text" value="9"/>
	Non-Teaching Staff	<input type="text" value="2"/>	Students <input type="text" value="1"/>
	Alumni	<input type="text" value="1"/>	Others <input type="text" value="2"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC

- ⇒ Feedbacks were collected and analyzed for all the programmes held in the college by the departments & quality circles and the college functions such as academic day, sports day, graduation day and muballiga sanad awarding ceremony
- ⇒ IQAC maintains the student plan box, staff plan box and hostel plan box. All the plan boxes were opened twice a month and matters discussed with the Principal. Their problems were rectified as far as possible
- ⇒ IQAC disseminates details on conferences/seminars/workshops conducted by other colleges by displaying copies of brochures in its notice boards
- ⇒ Principal's appraisal of class room teaching was conducted throughout the year
- ⇒ IQAC Published a newsletter „Essentia“ for the academic year 2011-2012 on 10.1.2013
- ⇒ Meeting of IQAC with all the quality circles was held on 4.2.2013. Coordinators of all quality circles together with a member attended the meeting. Suggestions were offered by participants to all Quality Circles
- ⇒ Feedback on all enrichment courses were obtained from the students during the second week of April 2013
- ⇒ Evaluation of Muballiga staff, Librarians, Physical Directress and Office Staff were conducted in the second week of April 2013
- ⇒ Audit of IQAC by Mr Sahul Hameedh, ISO Consultant, Alburaq Consultancy was done on 22.8.2012 and 4.1.2013. He offered suggestions for modifications
- ⇒ The Advisory committee meeting of IQAC was held on 13.9.2012. Dr. Selvam, Professor and Head, Department of International Business and Commerce, Alagappa University, Karaikudi

and Prof Sathik , Correspondent, Hairathul Jalaliya Hr. Sec. School attended the meeting as external experts and gave suggestions for the betterment of IQAC

- ⇒ The IQAC was audited by Mr Prem Anand of Quality Austria as part of ISO Certification audit visit on 27.9.2012
- ⇒ Collected feedback from students on scholarship, transport and hostel facilities in the second week of September
- ⇒ Feedback on Salary was obtained from all the members of faculty on 15th October 2012 and the consolidated feedback with a letter of recommendations was submitted to Principal" s office on 18.10.2012
- ⇒ Student evaluation of teachers in all departments was conducted by IQAC from 5.11.2012 to 10.11.2012 and the marks obtained by members of staff were issued to them on 10.1.2013
- ⇒ Consultancy on IQAC was given to members from MG School, Ramanathapuram on 14.12.2012
- ⇒ Online AQAR for the year 2011-2012 was submitted to National Assessment and Accreditation Council, Bangalore on 5.1.2013

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Conduct Advisory meeting	The Advisory committee meeting of IQAC was held on 13.9.2012. Dr. Selvam, Professor and Head, Department of International Business and Commerce, Alagappa University, Karaikudi and Prof Sathik , Correspondent, Hairathul Jalaliya Hr. Sec. School attended the meeting as external experts and gave suggestions for the betterment of IQAC
Staff, Student Appraisal	Principal" s appraisal of class room teaching was conducted throughout the year Evaluation of Muballiga staff, Librarians, Physical Directress and Office Staff were conducted in the second week of April 2013 Student evaluation of teachers in all departments was conducted by IQAC from 5.11.2012 to 10.11.2012 and the marks obtained by members of staff were issued to them on 10.1.2013
Publish newsletter	IQAC Published a newsletter „Essentia“ for the academic year 2011-2012 on 10.1.2013
AQAR submission	Online AQAR for the year 2011-2012 was submitted to National Assessment and Accreditation Council, Bangalore on 5.1.2013

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any oth

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none"> • Auditorium under construction • Transport facility increased • Academic audit conducted • Infrastructure facilities increased |
|--|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3	-	3	-
PG	7	-	7	-
UG	11	-	11	-
PG Diploma	4	-	4	-
Advanced Diploma	1	-	1	-
Diploma	4	-	4	-
Certificate	26	-	26	-
Others	20	-	20	-
Total	76	-	76	-

Interdisciplinary	-	-	-	-
Innovative	10	-	10	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of syllabus will be carried out in the next Academic year
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

BSc Psychology will be introduced in the next academic year

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
101	52	3	2	-

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
31	31	-	-	-	-	-	-	31	31

2.4 No. of Guest and Visiting faculty and Temporary faculty

49

13

44

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	8	2
Presented papers	9	3	-
Resource Persons	1	-	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart class room, experimental teaching and classes taken with power point shows

2.7 Total No. of actual teaching days

during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

4

2.10 Average percentage of attendance of students

94%

2.11 Course/Programme wise
distribution of pass percentage :

S.NO	Name of the Programme	No. Of students appeared	Outstanding	Distinction	I Class	II Class	III class	Pass Percentage
1	B.A Tamil with Information Technology	7	-	-	3	-	-	43
2	B.A English Literature	61	-	-	14	28	7	80
3	B.Com	64	-	10	22	17	9	91
4	B.SC Information Technology	45	-	14	30	-	-	98
5	B.SC Home Science With CA	22	-	3	18	-	-	95
6	B.SC Home Science -Nutrition, FSMD	13	-	8	5	-	-	100
7	B.SC Mathematics	46	6	15	21	1	-	93
8	B.SC Chemistry	14	-	3	6	-	-	86
9	B.SC Microbiology	24	1	5	13	5	-	100
	TOTAL	296	7	58	132	51	16	
	Overall Percentage -90							
	UG PROGRAMMES (2009-2012 BATCH) RESULTS FOR APRIL 2012 EXAMINATION - SHIFT II							
SL.NO	Name of the Programme	No. Of students appeared	Outstanding	Distinction	I class	II class	III class	Pass Percentage
1	B.A English Literature	69	-	1	20	31	8	87
2	B.COM With Computer Application	45	-	7	19	6	-	71
3	BBA	14	-	1	6	4	-	86
4	B.SC Information Technology	8	-	2	6	-	-	100
5	B.SC Mathematics	38	-	15	22	-	-	97
	Total	174	-	26	73	41	8	
	Overall Percentage -86							
Sl.no	Name of the programme	No. Of students appeared	Outstanding	Distinction	I class	Ii class	Iii class	Pass percentage

1	M.A English	11		1	8	-	-	82
2	M.Com	17		-	15	-	-	88
3	MCA	20		17	2	-	-	95
4	M.SC Mathematics	9	1	3	5	-	-	100
5	M.SC Home Science- Food And Nutrition	12		2	8	-	-	83
	TOTAL	69	1	23	38			
	Overall Percentage -90							

SL.NO	Name of the Programme	NO. OF STUDENTS APPEARED	OUTSTANDING	DISTINCTION	I CLASS	II CLASS	III CLASS	Pass Percentage
1	M.SC Information Technology	11		7	1	-	-	73
2	M.SC Biotechnology	9		6	2	-	-	89
3	M.PHIL in Commerce	6		-	5	-	-	83
4	M.PHIL in Home Science	-	-	-	-	-	-	-
5	M.PHIL in Computer Science	-	-	-	-	-	-	-
	TOTAL	26		13	8			
	OVERALL PERCENTAGE - 81							

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Through feed back mechanism

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	8
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	15	17	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty for academic advancement.
- It tracks the schemes of the UGC and other agencies like CSIR, DST, ICSSR and DBT
- The IQAC through Quality Circle for Research encourages the staff members to undertake major and minor research projects and to organize seminars, workshops and conferences, etc.

The staff and students are informed about the various fellowships available and they are encouraged to apply for the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	7,32,000	UGC
Outlay in Rs. Lakhs	-	9,34,500	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	1,80,000	1,65,000	UGC

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	4	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-2015	UGC	9,34,500	7,32,000
Minor Projects	2013-2014	UGC	1,80,000	1,65,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)				
Any other(Specify)	-	-	-	-
Total	-	-	11,14,500	8,97,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	3	-	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="7"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="10"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college encourages the faculty and students to take up various activities relating to extension and social responsibilities.
- Apart from the regular work, a number of faculty and students actively take part in various social activities through NSS, Roctract, YRC, YWF,COP, RRC,CCS &Anti ragging, Blood Donors Club and Alumni Association.
- The college ensures the involvement of the staff and students in its outreach activities such as Blood Donation camps, Awareness to avoid usage of plastic , Eye camp , Road Safety Awareness, Population Awareness Programme, Dengue fever Awareness , Anti-Tobacco Awareness, Voters" awareness campaigns and Breast feeding awareness contributes to the community development through various co-curricular forums and the Alumni association.
- The college initiated the community people to contribute to the community development by incorporating them as members of various committees.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total

Campus area	11.19	-	-	11.19acers
Class rooms	26	-	-	26
Laboratories	5	-	-	5
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	1	-	1
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5004	68,61,43	786	6,26,366.	5790	74,87,804
Reference Books	17353	8	728		18081	
e-Resources (e-Books, e-Journals)	532	-	9	-	541	-
Journals	184	49,222	3	63,417	187	1,12,639
Digital Database	-	-	-	-	-	-
CD & Video	208	-	11	-	219	-
Others (Book Bank , Thesis , Projects , News Clippings)	1734	-	195	-	1929	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Other s
Existing	272	6	8mbps to 16mbps	3	-	19	234	19
Added	70	-	-	-	-	-	70	-
Total	342	6	8mbps to 16mbps	3	-	19	304	19

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	9,286,922
iii) Equipments	4,58,738
iv) Others	-
Total :	9,745,660

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- | |
|---|
| <ol style="list-style-type: none"> 1. Organize Orientation Programme for the students 2. Exit meeting for all Final year students 3. Parent teacher meeting 4. Alumnae meeting 5. Communication to the parents through SMS |
|---|

5.2 Efforts made by the institution for tracking the progression

- | |
|---|
| <ol style="list-style-type: none"> 1. Feedback from students, parents and alumnae 2. Self-appraisal 3. Student counselling 4. Plan box 5. Discussions with faculty 6. Interaction with students |
|---|

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1143	155	8	26

(b) No. of students outside the state

1

(c) No. of international students

-

Men		Women	
No	%	No	%
-	-	1832	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
11	168	-	1598	1	1777	11	155	-	1665	1	1832

Demand ratio 1.26 Dropout % 3.87

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Soft skill classes conducted on all Saturdays

No. of students beneficiaries

400

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	ET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- A One day orientation programme on Medical Transcription Programme
- Awareness Programme on "IAS and TNPSC Exams"
- Campus Interview arranged for final year UG and PG students of Home Science
- A One Day Orientation programme on Carrier Guidance

No. of students benefitted

859

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	15	2	-

5.8 Details of gender sensitization programmes

On 08.03.13, International women's day was celebrated in the campus Mr.H Sikkander Basha B.A MSW, Secretary General, Student's Islamic Organisation (SIO) explained about SIO. Mr. M.Subair MSc., Applied Psychology, Mental Health Consultant, Cultural Secretary SIO, Tamil Nadu were the guests of honour.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	175	Rs. 16,76,000/-
Financial support from government	546	Rs. 33,80,270/-
Financial support from other sources	35	Rs.3,29,700
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievances	Action Taken
Arrange Mubaliga classes as a regular schedule during college hours	Mubaliga classes are conducted during the college hours not an Saturdays

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

The college is committed to provide leaders with high quality education; to produce professionally highly skilled graduates; to empower the muslim community to improve their quality of life and to create graduates with a distinctively TBAKC identity to serve humanity.

MISSION:

The mission will be achieved through a rigorous academic programme marked by high standard of individual attainment through self-effort; professional training through intensive internship challenges; real life exposure to the prevalent social constraints of poor women in the society around the college; and active research culture both among learners and teachers.

6.2 Does the Institution has a management Information System

- Computerization of administration through Camp IT [the process of admission, examination results and issue of certificates]

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Board of studies meet periodically to develop the curricula for new programme as well as to review the existing programmes.
- Curriculum is periodically reviewed in accordance with the institutional goals and objectives and external experts also involved in updation.
- Computer programming and practical courses were introduced to all the first year under graduate students.
- Conduct of Certificate courses to meet the emerging / changing trends were also strengthened.

6.3.2 Teaching and Learning

- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning.

6.3.3 Examination and Evaluation

- Continuous Internal evaluation with (25 percent internal component and 75 percent end semester marks / grades. For PG and 25 percent internal component and 75 percent end semester marks / grades for UG). Evaluation of teaching process is done at departmental level. Examination procedures and transparent students' grievances relating to examination are addressed

6.3.4 Research and Development

- Computational facilities are offered for developing research competence.
- Incentives are offered to the staff to encourage research activity

6.3.5 Library, ICT and physical infrastructure / instrumentation

Total number of books available in the library –23,427		
New Addition of Books:		
S.NO	Particulars	2012-13
1	No of Books purchased	1,514
2	The cost of the Books	Rs. 6,26,366.90
PERIODICALS		
Total number of Periodicals		-187
❖	International Journals	- 46
❖	National Journals	-66
❖	Magazines	-75
➤	The Cost of Subscribed the Journals and Magazines Rs. 1,13,639/-	

INFRASTRUCTURE 2012-13	
Air Conditioner	109,000
Auditorium	2,500,000
Batteries	23,500
BUS	285,000
Computer	2,116,517
Electrical Fittings(Structured Cables)	867,708
Electronic Equipment	161,942

EPABX	232,230
Fans	11,000
Fire Extinguisher	77,865
Furniture & Fittings	367,760
Generator	500,000
Lab Equipments	296,796
LCD Projector	66,410
Library Books	83,587
Software	1,930,700
Television	115,645
Grand Total	9,745,660

6.3.6 Human Resource Management

- Recruit teaching faculty and non-teaching staffs based on requirements and Competency levels. Develop their skills required to cope up with the growing nature of work. Recognise their contribution towards work and keep them highly motivated. Annual awards are given for best performance of teaching and non-teaching faculty.

6.3.7 Faculty and Staff recruitment

- Faculty and staff are recruited following University guidelines through a selection committee constituted by the University. Done as per need adopting prescribed procedures and norms.

6.3.8 Industry Interaction / Collaboration

- Industrialist, BOS, Academic Council, Governing Body, and Feedback form

6.3.9 Admission of Students

- We offer UG, PG, Research and Certificate programme

6.4 Welfare schemes for

Teaching	Health Insurance, Residential quarters	
Non teaching	Health Insurance, Residential quarters	
Students	PTA (TBAKC),Scholarship	

6.5 Total corpus fund generated

Rs.27, 10,600

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts from Quality Austria & Alburaq Consultancy	yes	IAAC
Administrative	Yes	External Experts from Quality Austria & Alburaq Consultancy	yes	IAAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- It is decided to introduce publication of results in website for the convenience of the students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- A University nominee is in the Governing Body
- Three University nominees are External Members of the Academic Council
- It participates in the academic and administrative policy devising meetings through its representatives and offers suggestions
- The University allows the autonomous institution to formulate its own curriculum
- University nominee releases the End Semester results in the Awards Committee and offers feedback
- One nominee represents every Board of Studies in the various disciplines
- It encourages the teaching learning process and accepts the examination and evaluation reforms

6.11 Activities and support from the Alumni Association

The Alumnae association of the college runs a Student Service Centre, where students can take printouts and photo copies at a nominal cost.

- Motivation for Alumni Contribution
- Curriculum Inputs
- Mega Alumnae Meet was held on 31.12.2012
- Alumnae are involved in college stalls
- Inviting Alumnae for sports day competitions and also contribution of prize and awards in various events

6.12 Activities and support from the Parent – Teacher Association

- Head of the Departments and the respective class and course teachers will meet parents semester-wise.
- Annual Meets held
- Feedback obtained and used.
- Wards progression information provided.

6.13 Development programmes for support staff

- Event Management Programme and Induction training programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Garden well maintained along with ornamental and medicinal plants.
- Planting of sapling during the important events organized in the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ IQAC developed a culture of nurturing healthy habits among the youth through which national development can be achieved on the theme of “*Think Globally Act Locally*”
- ❖ With this theme NSS unit of the college has suggested to conduct a camp on “Healthy Youth Wealthy Bharath”. Under the National Service Scheme, the Services Rendered in the Camp were:
 - Education and Hygiene Awareness.
 - Cleaning Streets
 - General Medical Camp
 - Science Awareness Among Children
 - Spoken English Training
 - Aids Awareness.
 - Law Awareness
 - Self-Entrepreneurship for women
 - Conducting Cultural Events.
- participated in Conferences, Seminars and conclaves organized by ICTACT / Partner Industry Associations

- attended Faculty development Programs of ICTACT/Corporate Partners
- published many research papers in ICTACT Research Journals
- acted as a trainer to the Students through Skilledge /Skilltester/ SCP Initiatives
- collaborated with ICTACT in Academic excellence

As a result of hard work and dedication our institution received “**ICTACT Outstanding Academic Partnership Excellence Award 2012**”

TBAKC is the only Arts and Science College achieved this award out of the top six institutions in Tamilnadu.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Plans are done on a need-to-do basis and entails us being careful of requirements that could crop up at any time of the year.
- Decisions taken up in the meeting of the IQAC regarding teaching and learning were put to practice as usual.
- Academic calendar is prepared in the beginning of the year and as far as possible adhered to.
- Workload is distributed among staff members in the departmental meeting at least One week prior to the commencement of the term.
- Workload is distributed taking into account the interest and expertise of the individual staff members to teach a particular subject/paper.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ To recognize the young talents and dedication of the faculty various awards introduced such as
 - Best performance award for Academic affairs
 - Best Leadership award
 - Best Young teacher award
 - Best Team work award for departments
 - Best Placement coordinator award
 - Best Students“ team
 - Best Non-Teaching faculty award
- ❖ To keep green environment, IQAC initiated to gift the saplings to the guest who visits our campus and make them to plant in a appropriate places in the campus, further it is properly maintained by IQAC

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Gardens around academic blocks and hostel blocks has been developed and maintained in good condition.

- Various trees are planted and maintained to keep the campus green.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- To introduce new programme
 - To renovate and improve infrastructure facilities
 - To strengthen the student counselling activities

Name Ms S Panbarasi Fathima

Name Dr S Sumayaa

_____***_____

Annexure I

Abbreviations:

- | | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |

PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Criterion – VII

7. Innovations and Best Practices

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Format for Presentation of Best Practices

1. Title of the Practice

- i. Best performance awards
- ii. Green Initiatives

2. Objectives of the Practice

- i. To recognize the young talents and dedication of the faculty various awards introduced
- ii. To Keep green environment

3. The Context

To identify the suitable persons who deserves various awards have to be efficiently screened through effective monitoring system. Assessment are to be done in various base level depending upon the award" s criteria requirements All assessment bases are inspired and framed on the basis of UGC guidelines.

(What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?)

4. The Practice

- i. To recognize the young talents and dedication of the faculty various awards introduced such as
 - a. Best performance award for Academic affairs
 - b. Best Leadership award
 - c. Best Young teacher award
 - d. Best Team work award for departments
 - e. Best Placement coordinator award
 - f. Best Students" team
 - g. Best Non-Teaching faculty award
- ii. To keep green environment, IQAC initiated to gift the saplings to the guests who visit our campus and make them to plant in a appropriate places in the campus, further it is properly maintained by IQAC through student volunteers.

(Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?)

5. Evidence of Success

- ❖ NSS activities have got notable appreciation from the beneficiaries
- ❖ College received ICTACT Outstanding Academic Partnership Excellence Award 2012

- ❖ Three faculties received best performance award
- ❖ Four faculties received individual performance awards
- ❖ One department received best team work award
- ❖ Placement received best coordination award
- ❖ Three non- teaching faculties received best performance awards

(Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.)

6. Problems Encountered and Resources Required

As the college is situated in the rural back ground and conservative culture, the students are hesitate to come out of their home as most of the students are from conservative family background is a great challenge. Our college provides real life exposure to overcome reality shocks.

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

7. Notes

(Optional)

(in about 150 words).

Any additional information regarding Innovations and Best Practices, which the College would like to include.

- i. Healthy use of modern technology
- ii. Consumer day celebration
- ii. The management encourages the faculty by providing incentives for their research activities every year and for producing 100% results.